ABOUT US

From its earliest days as a pioneering institution of the American Normal School Movement and continuing through present day as the flagship state university of the Commonwealth of Massachusetts, Bridgewater State University has remained focused on the timeless mission of advancing the greater good while serving as a beacon of opportunity and accessibility.

The reach and scope of Bridgewater has changed immeasurably since its founding in 1840 and with each major phase of its ongoing evolution. The common thread which weaves together the nearly 10 generations of the Bridgewater family has been a steadfast commitment to serve the public.

The university has no greater purpose and for the whole of its journey - from preparing the first class of teachers in the basement of Bridgewater Town Hall during the days of Bridgewater Normal School to today offering a comprehensive array of undergraduate and graduate degree programs to 11,500 students on a 278-acre campus - consistently reflects the steadfast appreciation for this critical responsibility. So, too, does the university’s motto - *Not to be ministered unto, but to minister* - and current mission statement.

As the comprehensive public university of Southeastern Massachusetts, Bridgewater State University has a responsibility to educate residents of Southeastern Massachusetts and the Commonwealth and to use its intellectual, scientific and technological resources to support and advance the economic and cultural life of the region and the state.

Bridgewater is designated as a Master's/Large institution by the Carnegie Foundation for the Advancement of Teaching, participates in NCAA Division III athletics, and is accredited by the New England Association of Schools and Colleges (NEASC), with its most recent decennial accreditation awarded in 2012.

OUR ENVIRONMENT

Emphases on high-quality teaching, small classes, mentoring, civic responsibility, global citizenship and social justice are incorporated into five overarching goals of the Bridgewater’s current strategic plan. The university’s growing number of innovate academic programs helps to ensure that Bridgewater State University students are prepared to think critically, communicate effectively and act responsibly within a context of personal and professional ethics.

As the largest of the nine Massachusetts State Universities and the 10th largest higher education institution (public or private) in the Commonwealth, Bridgewater State University serves a student population of which 95 percent hail from Massachusetts and more than 50 percent represent the first members of their families to attend college.

Our Students (Fall 2013)

Headcount - 11,267
Undergraduate - 9,615
Graduate - 1,652

Undergraduates
Full time - 84 percent
Part time - 16 percent
Students of color - 18 percent
Living on campus - 39 percent

Graduates
Full time - 27 percent
Part time - 73 percent
Students of color - 9 percent

OUR FACULTY

Committed, full-time faculty are at the heart of any great institution of higher learning. Since 2000, no state or private university in the commonwealth has hired more, and few institutions across the country have added full-time faculty at a more prolific rate as has Bridgewater State University.
Bridgewater faculty are nationally recognized for their expertise in their fields of study. Many serve as consultants and advisers to corporations, nonprofit organizations, school systems and governmental agencies. They provide leadership to professional societies and conduct pioneering research in their respective fields. Students work closely with faculty through a variety of innovative programs at the undergraduate and graduate levels.

For a complete listing of all full-time faculty, see the Faculty section of this catalog.

Full-Time Faculty
Total - 328
Female - 58 percent
Faculty of color - 16 percent
With terminal degree - 94 percent
Student-faculty ratio: 19:1

OUR PROGRAMS

Bridgewater State University provides a broad range of baccalaureate degree programs through its Louis M. Ricciardi College of Business, College of Education and Allied Studies, College of Humanities and Social Sciences, and Bartlett College of Science and Mathematics.

Bridgewater’s undergraduate program provides fundamental knowledge in different areas of study as well as specialized, in-depth knowledge and skills in a major area. At the core of the academic experience is the study of liberal arts. Every student, regardless of major, completes the core curriculum - a general course of study that provides a foundation for studies in each major.

Emphasis is placed on reading, writing and oral communication skills. Business executives rank proficiency in communication as the most important skill an employee can possess. The ability to collect and integrate information, organize one's ideas, express these ideas logically and clearly, and respond to the ideas of others is rooted in language skills.

The university has a rich and varied array of majors, minors and interdisciplinary program options at both the graduate and undergraduate levels. For the undergraduate student, there is a broad spectrum of more than 90 options, while 10 programs offer degree completion on a part-time basis during the evening.

At the graduate level, the College of Graduate Studies offers 35 programs including Master of Arts and Master of Science in select disciplines, as well as Master of Arts in Teaching, Master of Business Administration, Master of Science in Accountancy, Master of Education, Master of Public Administration and Master of Social Work. In addition, Bridgewater State University prepares educators for postbaccalaureate and postmaster's licensure.

Bridgewater is committed to fostering student success at all levels with faculty and staff striving to help each student work to achieve her or his full potential. Through its nationally recognized Academic Achievement Center, student learning is enhanced by individualized academic support, services and resources such as advising, learning assistance or disability resources.

The university's tradition of academic excellence is built upon a foundation of challenging studies, an intellectually stimulating atmosphere, and a tradition of community service and partnership. A wide variety of service learning, study abroad, cultural and social activities complement the learning process and add rich dimensions to the total academic experience.

For a complete listing of all programs currently offered at the university, see the Academic Programs section of this catalog.

Degrees & Certificates Awarded
Total - 2,474
Bachelor’s degrees - 77 percent
Graduate degrees - 18 percent
Certificates - 5 percent
BOARD OF TRUSTEES

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Dr. Karim Ismaili
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BA (Simon Fraser University), MPhil (University of Cambridge); PhD (University of Western Ontario)

Dr. Paula Krebs
Dean of the College of Humanities and Social Sciences
BA (LaSalle College); PhD (Indiana University)
FACULTY

Bridgewater State University has an outstanding faculty of women and men who are dedicated to teaching as a career, not just a vocation. Bridgewater State University professors are nationally recognized for their expertise in their fields of study. Ninety-four percent hold terminal degrees in their fields and many faculty members serve as consultants and advisers to corporations, nonprofit organizations, school systems and government agencies. Other faculty provide leadership to professional societies and conduct pioneering research in their respective fields. Students may work closely with faculty through a variety of means including internships, research or the Honors Program.

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— 2014-2015 BRIDGEWATER STATE UNIVERSITY CATALOG —
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- Accreditation Board for Engineering and Technology
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- Association for Childhood Education International
- Aviation Accreditation Board International
- Commission on Accreditation of Allied Health Education Programs
- Commission on Accreditation of Athletic Training Education
- Council for Exceptional Children
- Council on Social Work Education
- Council for Accreditation of Counseling and Related Educational Programs
- Educational Leadership Constituent Council
- Federal Aviation Administration
- International Reading Association
- International Society for Technology in Education
- Interstate Agreement for Educator Licensure
- National Association for the Education of the Young Child
- National Association of Schools of Music
- National Association of Schools of Art and Design
- National Association of Schools of Public Affairs and Administration
- National Council for the Social Studies
- National Council for the Accreditation of Teacher Education/Council for the Accreditation of Educator Preparation
- National Council of Teachers of English
- National Council of Teachers of Mathematics
- Society for Health and Physical Educators
RESOURCES

- Clement C. Maxwell Library
- Disability Resources
- Learning Resources
- Technological Resources

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The Maxwell Library is a hub of activity conveniently located on West Campus. The library provides a variety of information resources and electronic tools for student and faculty use in a comfortable and inviting environment. Open more than 90 hours each week, the library is staffed by highly qualified professionals and support personnel skilled at satisfying research, reference and general interest requests. The library's core collection of print and electronic materials is complemented by a substantial collection of videos, DVDs and CDs. Students and faculty can discover the wealth of books, newspapers, periodicals, sound recordings and movie titles using the library's online public access catalog, Webster. With approximately 300,000 volumes, more than 31,000 periodical subscriptions and nearly 100 electronic bibliographic and full-text article databases, the library provides students and faculty with access to a breadth of information sources supporting their classroom and research needs. The library is dedicated to providing resources in all subject disciplines taught by the university's faculty. Because the library has both hard-wired and wireless networks, students can work anywhere in the building using their notebook computers. They can also use the desktop computers to search the catalog and library website. Since most of these computers include a suite of applications such as Microsoft Word and Excel, students can find information resources and complete their course assignments at the same time. The library is a place for learning and a portal to knowledge.

DISABILITY RESOURCES
In compliance with the Americans with Disabilities Act of 1990, the ADA Amendments Act (ADAAA) of 2008 and Section 504 of the Rehabilitation Act of 1973, Bridgewater State University is committed to making its facilities, services and programs accessible to all students. The Disability Resources Office offers support and assistance to students with disabilities who are enrolled in the University. Individuals with disabilities are encouraged to identify with the Disability Resources Office and provide appropriate documentation that is evaluated on a case-by-case basis. Services and academic accommodations may include, but are not limited to, adaptive technology, testing accommodations, alternate format materials, interpreter services, priority registration, peer mentoring and leadership advocacy. Students must request services in a timely manner each semester by contacting the Disability Resources Office, located in the Academic Achievement Center in the Clement C. Maxwell Library, or call 508.531.2194 or TTY 508.531.6113. Further information about the services, programs and policies of the Disability Resources Office may be found on the website.

LEARNING RESOURCES
Bridgewater State University's undergraduate program provides fundamental knowledge in different areas of study as well as specialized, in-depth knowledge and skills in a major area. Each student acquires the knowledge and skills to communicate effectively, think logically, work quantitatively, and evaluate and assimilate information from a variety of sources. These skills are critically important to a life of learning and personal and professional growth.

The core of the Bridgewater State University academic experience is the study of liberal arts. Every student, regardless of major, completes the core curriculum - a general course of study that provides a foundation for studies in each major. Distribution requirements include fine and performing arts, humanities, natural sciences and social/behavioral sciences. Most of the core curriculum is completed during the first two years, with the last two years focused on the major field of study. Emphasis is placed on reading, writing and oral communication skills. Business executives rank proficiency in communication as the most important skill an employee can possess. The ability to collect and integrate information, organize ones ideas, express these ideas logically and clearly, and respond to the ideas of others is rooted in language skills.

The university has a rich and varied array of majors, minors and program options. For the undergraduate student, there is a broad spectrum of more than 100 such possibilities.

THE ACADEMIC ACHIEVEMENT CENTER
The Academic Achievement Center houses a variety of programs and services, some of which are listed below, that support the adjustment to university life and the academic success of students. The Academic Achievement Center is located on the ground floor of the Maxwell Library.

THE HAUGHEY ACADEMIC ADVISING PROGRAM
The advising program serves freshmen, new transfer students and all other students who have yet to declare an academic major. Freshmen and transfer students are introduced to the advising program during orientation. Freshmen continue to participate in advising sessions throughout the first semester of enrollment. The advising program strives to help each student plan a program of study and make a successful and happy transition to university life.
A variety of services is available to help strengthen skills most essential to effective learning both in the University and throughout life. Learning assistance services are based on the university’s commitment to provide students with every opportunity to build upon strengths they have while correcting any deficiencies. This assistance is provided through specialized courses in English and mathematics and through the following services offered in the Academic Achievement Center:

- **Accounting and Finance Lab** - assists with mastery of entry-level accounting skills
- **Communication Lab** - assists with preparation of oral presentation through services that teach strategies for topic selection, outline development and research, as well as through opportunities for presentation practice
- **Mathematics Services** - students participate in individual or small-group tutoring to support mastery of content in any mathematics course
- **Academic Coaching and Research Services** - Learning assistance in Academic Coaching and Research provides assistance to students regarding general study, organizational and research skills; time management; use of electronic databases found on the Maxwell Library website; organization of course notes; note-taking strategies; highlighting of key text information; strategies for combining class lectures with textbook information; and test-taking strategies
- **Writing Studio** - students are provided individualized assistance to strengthen skills at all stages of the writing process
- **Second Language Services** - assists students who are developing college-level English language skills through consultation, tutoring and conversation partners
- **Disability Resources** - serves students with documented disabilities through academic counseling, peer mentoring and classroom accommodations

**MATH READINESS PROGRAM**

Students may be assigned to a math readiness course as a result of the students’ high school records, SAT scores and performance on a placement examination generally given during Freshman Orientation. A student may also request this assistance, which the University is pleased to provide. Math readiness courses are graded on a (S) satisfactory/(U) unsatisfactory basis and will not be calculated in the student’s cumulative grade point average. Students assigned to a readiness course must complete the course successfully before attempting any other course in mathematics. (The credit earned in any Introductory College Skills: Mathematics may not be used to satisfy Core Curriculum Requirements nor may it be applied toward the minimum number of credits required for graduation in any major.)

The University provides two math readiness courses, and each student should select the one appropriate for their major. No student will be permitted to take both. Students who wish further information about these courses should consult with the chairperson of the Department of Mathematics, the Director of Mathematics Services or the Director of the Academic Achievement Center.

**MATH 090 - Math Readiness** - Fundamental principles of arithmetic, algebra and geometry. Provides preparation for non-precalculus-based college-level mathematics only.

**MATH 095 - Precalculus Readiness** - Individualized, self-paced review of fundamental techniques of beginning and intermediate algebra. Provides preparation for precalculus courses.

**TECHNOLOGICAL RESOURCES**

Bridgewater State University strives to remain in the forefront of educational technology. A wireless network across campus, an array of technology-enhanced courses, classrooms and laboratories that integrate technology, a robust residence network service, and a program for student notebook computers combine to give Bridgewater State University students an advantage in our technologically based society.

**THE COMPUTER NOTEBOOK PROGRAM**

The university’s computer notebook program, initiated in fall 2004, builds upon the university’s strengths in technology to engage all students at Bridgewater State University in a technology-rich educational experience and to help students develop skills that will be invaluable before and after graduation. Students can access the Internet using the university's wireless network, find and view course information and communicate with their classmates, and stay connected at home to keep up on e-mail and homework. Beginning with freshmen entering in the Fall of 2004 and applying to all subsequent entering classes, the university requires new full-time undergraduate students to own a notebook computer. This policy also applies to full-time transfer students whose accumulated credits place them in a graduating class for which notebooks are required. Students may purchase a computer on their own that meets the minimum specifications or may purchase their notebook through the university’s agreement with a selected vendor offering competitive prices and the standard suite of office software.

**MOODLE, BLACKBOARD AND INFOBEAR**

Many of the courses at Bridgewater State University are enhanced by course websites developed through Moodle and Blackboard learning portals. Using their personal Moodle/Blackboard account, students enroll in their course websites; gain access to course syllabi, materials and other information posted by the professors; engage in online discussions; collaborate with fellow students; view grades on assignments and tests in a course; and, at times, take quizzes or prepare for exams in the online environment.
InfoBear is a Web-based service provided by Bridgewater State University to allow quick and convenient access to each student’s course enrollment, transcripts showing progress toward graduation, course grades and other information. Students also register for courses through InfoBear, which is available through the university website and requires a student identification number and personal identification number.

RESIDENCE NETWORK
The Bridgewater State University ResNet program is an all-in-one education and entertainment package provided to resident students. ResNet includes high-speed Internet service (wired and wireless), cable TV services, on-demand and premium movies, telephone service and residence hall printing stations.

- BSU offers wired and wireless network access to resident students. The wireless network is state-of-the-art and offers connectivity across the entire campus. Wired service is offered by request.
- BSU cable TV provides resident students with cable television service. Our cable TV service is delivered in standard digital and high definition digital consisting of 100+ channels. Our premium channels include Showtime and HBO.
- BSU offers Residence Life Cinema movie channels and Residence Life Cinema on-demand movie viewing. ResLife Cinema provides BSU residents with newly released movies on their television. The Residence Life Cinema ‘on-demand’ service allows resident students to watch selected movies at any time of the day or night on their computer.
- In the common room lounges, we offer Netflix streaming and Blu-Ray DVD players.
- BSU telephone service is provided by request to resident students. BSU telephone service allows local and room-to-room dialing. Long distance dialing is allowed, however, students must purchase a calling card.
- One print station is located in each residence hall. This service is provided for both Mac and Windows operating systems.
- ResNet now offers Carbonite automatic and secure cloud backup service to protect student files.

The ResNet fee, charged once per semester, provides these services and support to resident students. Complete ResNet program information can be found at http://resnet.bridgew.edu/. For further information and news, "Like" us on Facebook and don't forget to follow us on Twitter at @BSURESNET.
OTHER EDUCATIONAL OPPORTUNITIES

- Children's Physical Developmental Clinic
- Community Service and Service Learning
- Continuing and Distance Education
- Honors Program
- Honor Societies
- Internships
- Office of Undergraduate Research
- Scholarships
- Study Abroad
- The Bridge: A Student Journal of Fine Arts

CHILDREN’S PHYSICAL DEVELOPMENTAL CLINIC

For more than 40 years, Bridgewater State University has sponsored the Children's Physical Developmental Clinic (CPDC), a nationally recognized academic program fostering professional engagement, service learning and leadership development. The CPDC affords students from all majors a challenging opportunity to volunteer as student clinicians working with children and youth with disabilities, ages 18 months to 18 years.

The aim of the clinic program is to improve the “total development” of children with disabilities by enhancing vital physical, motor and aquatic skills and patterns. In addition, the program stresses the improvement of children’s self-esteem by strengthening emotional-social aspects of their personalities through successful involvement in play, recreation and sport activities.

More than one hundred students serve as clinicians and group leaders each semester, making the CPDC the largest student organization on campus. Over the years, BSU students have constantly determined that the CPDC not only augments their professional preparation; but, upon graduation, is most critical to them when seeking employment and entrance to graduate school.

COMMUNITY SERVICE AND SERVICE-LEARNING

Bridgewater State University believes firmly in the relevance and importance of experiential learning in all of its academic and co-curricular programs. A number of faculty incorporate service-learning into their courses fostering its value as an effective pedagogy in developing our students’ knowledge, skills and self-awareness. As a teaching method that uses community service to help students gain a deeper understanding of course objectives, acquire new knowledge and engage in civic activity, service-learning enhances students’ learning experience on campus and in the local and global community.

Service-learning courses address a community identified need and involve student service to a community agency, institution or organization. Students enrolled in a service-learning course are required to participate in at least ten hours of service-oriented activity and individual or group exercises reflecting on the experience, demonstrating a connection between the service activity and the course objectives. More information about service-learning courses is available at http://www.bridgew.edu/servicelearning/.

The University’s Community Service Center is currently located in the Burrill Office Complex, within the Institute for Social Justice. It's focus is to engage the regional and national community, with a focus on addressing and solving social problems. Student leadership programs run through the Community Service Center include: Jumpstart, Friends and Mentors (FAM) for Change, domestic alternative break trips, and programs that focus primarily on poverty and homelessness, youth development and education. More information about the Community Service Center, including service-learning and volunteer opportunities is available at Community Service Center intranet site.

CONTINUING AND DISTANCE EDUCATION

Continuing and Distance Education offers students an opportunity to complete a degree started years ago, take courses around a busy work or family schedule, further their knowledge, gain professional experience or learn something new for personal enjoyment. The Office of Continuing and Distance Education works closely with the academic colleges to provide credit courses offered after 4 pm, off campus, on weekends, during intersession and during the summer. The office is responsible for all undergraduate and graduate courses offered via distance learning, including several learning options: Web only (100% online); Web-Based with some lecture (80% online/20% face-to-face); Web-Hybrid (50% online/50% face-to-face); and DVD courses which include instruction through several face-to-face classroom meetings. Students are required to have access to the Internet to participate in the Web, Web-Based and Web-Hybrid courses. Continuing and Distance Education also provides noncredit online courses and certificate programs. For more information, contact the Continuing and Distance Education Office at 508.531.2788 or visit the website at www.bridgew.edu/cde.

HONORS PROGRAM – CULTIVATING ENGAGED CITIZEN SCHOLARS

The Honors Program at Bridgewater State University enables motivated students to achieve their highest potential as scholars and campus leaders. The honors curriculum promotes close student-faculty relationships and fosters the vigorous and thorough exchange of ideas so that students develop the investigative, analytical and creative skills necessary for scholarly research and creative inquiry. Honors students are provided with leadership opportunities that empower them to build community, promote social justice, and model academic excellence.
The program does not require students to complete additional course work beyond the 120 credit hours necessary for graduation, instead, students earn honors credits, as described below, by taking honors sections of regular courses or honors colloquium during their first two years; by completing honors work in certain 300- and 400-level courses during their junior and senior years; and by researching and writing an honors thesis in their senior year. For all honors work completed with a grade of "B" (3.0) or higher, students receive honors credit on their transcripts, and those who complete the program receive honors recognition on their transcript – a goal worth serious effort both for the intrinsic satisfaction it brings and the advantage it provides at a time of strong competition for graduate and career opportunities.

Students in the Honors Program have access throughout the year to the Honors Center in the Academic Achievement Center on the ground floor of the Maxwell Library. Designed as a study area and meeting place for honors students, the center has several computers and a laser printer for students to use free of charge. There is also a lounge area where students can relax or study in between classes. The center is open from 9 AM to 5 PM, Monday through Friday during the academic year.

The program hosts a dinner for students and faculty that recognizes the graduating seniors and features an informal talk by a faculty recipient of the Honors Outstanding Faculty Award. The honors program also hosts many other events such as the Pizza and Prof series, the Fall Book Club, and the annual Thesis Workshop.

COMMONWEALTH HONORS

Students can participate in the Honors Program in two ways: by undertaking all of the requirements listed below for Commonwealth Honors or by undertaking the requirements listed only under "Junior and Senior Years" for Departmental Honors. Commonwealth Honors runs throughout a student's undergraduate career, whereas Departmental Honors takes place only in the student's last two years. Commonwealth Honors includes the requirements for Departmental Honors; a student might undertake only Departmental Honors if he or she transferred to Bridgewater State University or developed an interest in pursuing honors work during the first semester of their freshman year.

FRESHMAN AND SOPHOMORE YEARS (FOR COMMONWEALTH HONORS)

Students seeking Commonwealth Honors must accumulate a total of 12 credits of honors level work at the 100-200 level preferably, but not necessarily, during their first two years. Honors credit at this level can be earned in a variety of ways. Students may elect to take four three-credit honors courses or a mix of three-credit honors courses and one-credit honors colloquia totaling 12 credits. Both honors courses and colloquia are listed on InfoBear prior to registration. In addition, participation in the Fall Book Club allows students to waive one credit of their Commonwealth Honors requirements.

Honors courses: Honors courses are specially-designed sections of regular 100-200 level courses. Most fulfill core curriculum credit and thereby impose no additional requirements for graduation. Honors courses have small class sizes (capped at 15) to allow for greater student-faculty interaction and more innovative pedagogy. Compared to regular sections, honors courses place more emphasis on student participation and discussion, the development of oral and written communication skills, and are more focused on developing research skills.

Honors colloquia: Colloquia offer intense study in a wide range of topics. Honors colloquia carry one academic credit, meet once a week for 50 minutes, and culminate in a paper or project that provides the major part of the grade. Minimum enrollment in each colloquium is two and the maximum is 12. Although most colloquia stand on their own, some are attached to regularly offered courses that form part of the student's normal program.

Honors students are expected to maintain a cumulative grade point average (GPA) of 3.2. Students whose GPA falls between 3.2 and 2.7 may remain in the program for an additional semester, however, if they do not achieve a 3.2 GPA the following semester they are removed from the program. Students whose GPA falls below 2.7 are removed from the program at that time. In either case, whenever the GPA returns to 3.2, students may reenter the program. Although the honors director and assistant director have discretion to retain students in the program who do not meet these requirements by the time of graduation, students must have attained a cumulative GPA of 3.2 to graduate with Commonwealth Honors.

JUNIOR AND SENIOR YEARS

Students who have completed the 12 credits of honors work described above and who have attained a cumulative GPA of at least 3.2 (GPA requirements may be higher in some academic departments) are eligible to continue by entering a Departmental Honors program or, if the student's major does not offer Departmental Honors, by undertaking, through the Honors Program, an individually designed interdisciplinary honors program (both of which require an application, either to the departmental honors chairperson or the honors program). The following departments offer departmental honors:

- Accounting and Finance
- Anthropology
- Art
- Aviation Science
- Biology

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Honors work at this level emphasizes independent research or creative inquiry in the major, or combination of majors if interdisciplinary. Students are required to take nine credits of honors work at the 300-400 level and can do so by combining honors contracts (or, in some departments, honors courses or colloquia) and the honors thesis. With an honors contract, the student and instructor devise an advanced project within the course that emphasizes independent work on a particular subject. The student then completes a special advanced project, under the instructor's direction, in conjunction with the course. Honors courses or colloquia are advanced 300- and 400-level courses that typically replace honors contracts and are designed to prepare students for upper-level research within their field. Students should check with their department(s) for more information about specific requirements.

As a senior, the student investigates a particular topic and writes an honors thesis (earning three credits for "XXXX 485 Honors Thesis") under the direction of a faculty member on a one-on-one basis; this can be done for either one or two semesters. We encourage two semesters, but students should discuss this with their departmental honors committee and thesis advisor. Please note that some departments require a two-semester thesis. Whether the thesis qualifies the student to graduate with honors will be determined by the departmental honors committee or, where appropriate, by the student's interdisciplinary honors committee. For many students, the honors thesis is the intellectual high point of the undergraduate experience—fascinating and exciting in its own right, and valuable as a preparation for graduate school or professional employment.

Credit requirements for Commonwealth Honors may be summarized as follows:

- At least 12 honors credits at the 100- or 200-level in three-credit honors classes and one-credit honors colloquia
- Nine credit hours in honors course work at the 300- or 400-level obtained by undertaking the requirements specified by the academic department, which may include honors contracts or honors courses or colloquia, and either one or two semesters of an honors thesis. Forms for honors contracts and the honors thesis can be downloaded from the Honors Program intranet site or they may be picked up from the Honors Center. They should be filled out, signed and returned to the Honors Center during the first two weeks of the semester.
- A public presentation of the thesis work at a campus forum, such as an event sponsored by the student's department or the Undergraduate Research Symposium held each April.

Students who complete the program will have the phrase "with Commonwealth Honors" entered on their transcripts.

DEPARTMENTAL HONORS ONLY

Students wishing to undertake only upper-division honors work can apply to their major department to do departmental honors around the end of the sophomore or beginning of the junior year, and should complete those requirements listed under "Junior and Senior Years." For specific requirements and expectations, please consult your departmental honors committee or request information at the Honors Center.

INTERDISCIPLINARY HONORS

Interdisciplinary Honors is awarded when a student's honors thesis spans two or more disciplines. Dual-major students can undertake Interdisciplinary Honors if their thesis work spans across both disciplines (e.g., a project that combines aspects of Elementary Education and Mathematics). Students can also complete Interdisciplinary Honors if their thesis combines both their major and their minor. The thesis mentor can come from either the major or the minor, but the reading committee must include faculty from both disciplines. Honors contracts can be completed in either discipline or both. Interdisciplinary Honors allows students with majors that do not have departmental
honors to complete a thesis by pairing up with a department with an honors program. The appropriateness of Interdisciplinary Honors is at the discretion of the Honors Director.

HONOR SOCIETIES
Several departments invite academically talented students to join nationally recognized honor societies. For information on the following, contact the department chairperson.

- Alpha Mu Alpha (Marketing)
- Eta Sigma Gamma, Delta Pi Chapter (Health)
- Gamma Theta Upsilon (Geography)
- Kappa Delta Pi (Education)
- Lambda Pi Eta (Communication Studies)
- Omicron Delta Epsilon (Economics)
- Phi Alpha, Beta Chi Chapter (Social Work)
- Phi Alpha Theta (History)
- Phi Sigma Tau (Philosophy)
- Pi Kappa Delta (Forensics)
- Pi Mu Epsilon (Mathematics)
- Pi Sigma Alpha, Pi Upsilon Chapter (Political Science)
- Psi Chi (Psychology)
- Sigma Beta Delta (Business)
- Sigma Gamma Epsilon, Zeta Iota Chapter (Earth Science)

INTERNSHIPS
The Internship Program Office assists students in taking their educational experience one step further. With opportunities to explore careers and gain professional experience, our students enhance their skills and qualifications for their future jobs. As they discover the work they love, they can earn academic credit and often earn additional income as well. Internships are a great way to foster your career exploration and enhance your academic program. Employers are increasingly offering an array of exciting and beneficial student internships to complement and reinforce academic programs and student success through experiential learning.

Through the generosity of the BSU Foundation and the Commonwealth of Massachusetts, qualified students are now able to receive internship stipend awards to pursue work experiences that would otherwise not be paid. Funding is not meant to serve as compensation for an internship. Rather, it is intended to cover supplemental costs that may come along with an unpaid or low-paid internship. The Internship Program Office has a variety of ways to fund your internship experience.

Internships consist of both on- and off-campus work experiences with a site supervisor/employer for academic credit under the guidance of a faculty member or noncredit through the Internship Program Office. Students interested in internships should first check with their academic department if they wish to receive credit. Credited internships are usually tied to a student's academic major. Students need to have completed a specific number of credit hours and go through a formal approval process before credit can be awarded. To determine possible internship sites, students should check with their academic department as well as the Internship Program Office, which maintains a database of internship opportunities in the region. Some students who choose to do an internship, but do not need credit, may want to meet with the Internship Program Office to help locate opportunities. In addition, students should meet with Career Services to prepare for the internship interview, develop a cover letter and resume and learn important tips for getting the most from the experience. These services are offered to any student looking for an internship whether or not it is for credit.

For additional information, please visit the Internship Program website.

THE OFFICE OF UNDERGRADUATE RESEARCH
The Office of Undergraduate Research (OUR) advances the culture of scholarly and creative excellence at Bridgewater State University by supporting curricular and co-curricular undergraduate research; educating students about how research fits into a university career and the role it can play in realizing post-university goals; and, in cooperation with the Adrian Tinsley Program, creating mentored research and creative opportunities for any student in any major with the spark of interest and the commitment to see it through. Contact us at 508.531.2303 or online through the public website at http://www.bridgew.edu/undergraduate-research. Current students and faculty can log into our BSU Intranet site at https://my.bridgew.edu/departments/OUR/SitePages/Home.aspx.

The Student Research Symposium takes place in April each year in the Moakley Center and showcases undergraduate and graduate-student research through oral and poster presentations and displays. Faculty, staff, students, administrators and guests are welcome. The Undergraduate Review: A Journal of Research and Creative Work publishes outstanding undergraduate student scholarly work annually.

Mid-Year Symposium for First- and Second-Year Students takes place each December and showcases early experiences in research. Faculty, staff, administrators and guests are welcome.

The Adrian Tinsley Program for Undergraduate Research
The Adrian Tinsley Program (ATP) provides financial support for undergraduate research, scholarship or creative work in all disciplines, conducted over the course of a semester, summer or longer. The project may include laboratory research in the physical and life sciences; research in education, mathematics or business; scholarship in the humanities and social sciences; creative writing; or stage performances, displays, or research in the visual and performing arts. Students conduct independent scholarly work under the guidance of a BSU faculty member, librarian or instructor, and share their results in a public forum. ATP supports undergraduate research through a variety of student grants.

**ATP Summer Grants** are awarded to students for ten weeks of in-depth scholarly work conducted during the summer under the mentorship of a full-time BSU faculty or librarian mentor. The grant includes a stipend for the student, additional money for research expenses, and a stipend for the mentor.

**Semester Grants** are awarded during the academic year to individual students or small groups to offset the costs of research-related supplies and travel.

**Conference Travel Grants** support students who present their research at regional or national conferences, by funding travel, lodging, registration, and related fees.

**SCHOLARSHIPS**

Bridgewater State University offers a variety of academic scholarships ranging from Presidential and Tsongas scholarships, administered by the Office of Admission, to the more specialized scholarships described on the Student Affairs intranet site. Of particular interest to students in the Honors Program is the Adrian Tinsley Program for Undergraduate Research, which offers generous financial support for students’ research. Full details are available at https://my.bridgew.edu/departments/OUR.

The Honors Program also supports students wishing to pursue national scholarships. National Scholarships and fellowships provide awards to exceptional undergraduate students and recent graduates who are interested in pursuing graduate study, carrying out internships, conducting research or teaching abroad. More information can be found at the intranet site.

**STUDY ABROAD AND NATIONAL STUDENT EXCHANGE**

The Bridgewater State University Office of Study Abroad offers over 75 study abroad programs in more than 35 countries all over the world. Students can study as far away as China or as close as Canada, in a small village, on a coffee plantation, or on a large ship at sea. A student might take courses at a university in Ireland, Hong Kong or Australia; student teach at a school in England or Puerto Rico; study business in India or art in Tanzania; conduct field research or community service in Cambodia, Nicaragua or Cape Verde; or study with BSU students in France, New Zealand or Spain. The university has affordable semester exchange and affiliate programs, academic year programs, student teaching practicum programs, summer programs and faculty-led study tours. Students can spend a winter, summer, semester or year abroad and graduate on time. Through the National Student Exchange, students may spend up to one year attending an NSE member college or university in the U.S. and its territories at the in-state tuition rate. Scholarships are available, and financial aid may be used for all study abroad programs. Information is online at the Study Abroad website. The Office of Study Abroad is located in the Minnock Center for International Engagement, third floor, Maxwell Library.

**BSU FACULTY-LED STUDY TOURS AND SUMMER PROGRAMS**

Short-term, faculty-led study tours and summer programs to international locations are offered for undergraduate or graduate university credit. Each course is designed by a Bridgewater State University faculty member according to his/her regional and academic expertise, providing an opportunity for students to explore, firsthand, different cultures and regions of the world. These courses, which vary in length from 10 days to six weeks, are offered during winter intersession and summer. Study tour destinations have included Cape Verde, China, Spain, England, France, Japan, Nicaragua and Tanzania. Students from all majors and academic classes are encouraged to participate. The Bridgewater-at-Oxford program offers three weeks of summer study at Oxford University in England with a choice of political science/law, art history, English literature or English history. The BSU Jordan Arabic Language Immersion program offers a six-week intensive Arabic language program at Yarmouk University in Amman, Jordan. Visit the Study Abroad website for more information. The Office of Study Abroad is located in the Minnock Center for International Engagement, Third Floor, Maxwell Library.

**THE BRIDGE: A STUDENT JOURNAL OF FINE ARTS**

*The Bridge* is a journal of fiction, nonfiction, poetry, drama and visual art created and published by undergraduate students and alumni. Once each year, students and alumni are invited to submit their creative works which are competitively selected by a student editorial board. For more information, contact *The Bridge* at thebridgejournal@bridgew.edu.
GETTING STARTED: ORIENTATION FOR NEW STUDENTS

Bridgewater State University's orientation program has been designed to introduce new students and their families to the campus community. Through collaborative efforts between the divisions of Academic Affairs and Student Affairs, orientation provides programs that are conducive to the academic and developmental success of new students. The goals of orientation are to develop and coordinate programs that promote academic success, to enhance personal and social development, and to provide families and their students with information about services, support systems and issues facing university students.

Orientation is divided into two different programs. The initial program is provided to different audiences of new students. The program for first-time students takes place in June and is a comprehensive two-day overnight introduction to the university with an emphasis on placement testing, academic advising and registration for fall classes. Students also have an opportunity to meet with faculty and staff and learn about the resources available at the university. A one-day concurrent family program provides parents with information about services, support systems and resources for their students.

The program for transfer students is a comprehensive one-day introduction to the university with an emphasis on academic success including an introduction to their academic college and department. Students have an opportunity to meet with faculty and staff and learn about the resources available at the university. Students also have an opportunity to learn about services and support systems.

The second program is prior to the opening of classes in the fall when students are given the opportunity to meet new friends, learn about the resources available at the university. Students also have an opportunity to learn about services and support systems, including an introduction to their academic college and department. Students have an opportunity to meet with faculty and staff and learn about the resources available at the university. Students also have an opportunity to learn about services and support systems.

The Comment
Leadership, Financial Aid, Student Employment, Residence Life and Housing and the New Student and Family Programs Office. To learn more about these areas and to find out where they are located, consult the Bridgewater State University website.

SPIRITUAL LIFE
The university supports student pursuit of spirituality both individually and in groups. The university provides groups of students the opportunity to form student organizations so they may utilize university facilities for meetings and events as well as request funding from the Student Government Association. The Catholic Center (122 Park Avenue) and the Christian Fellowship Center (29 Shaw Road) are independent entities that offer students both group and individual opportunities for worship and service.

UNIVERSITY EVENTS AND SPECIAL PROGRAMS
Literally hundreds of interesting programs, projects and events are available at Bridgewater State University throughout each year. Academic, cultural and social activities and programs are sponsored each year by students, faculty, staff and alumni of the university and include, but are certainly not limited to Welcome Back Week, Homecoming/Family Day, Convocation, the Dr. Martin Luther King Jr. Day Celebration, Honors Week, and the annual Holiday Concert. The Bridgewater State University website and Community Announcements will provide more details on campus events throughout the year.
The material that follows includes a summary of the federal and state legal requirements and specific University policies related to nondiscrimination, harassment, hazing, alcohol and drug policies, safety and security measures, and availability of institutional information. For a copy of the complete policy statements or further information, please contact the appropriate office as indicated in each policy section.

Nondiscrimination, Equal Opportunity, Diversity and Affirmative Action Policy Statement

Bridgewater State University is committed to a policy of non-discrimination, equal opportunity, diversity, and affirmative action. The University is dedicated to providing an educational, working and living environment for students, employees, and other members of the campus community which values the diverse background of all people.

The University does not discriminate unlawfully in admission or access to, or treatment or employment in, its educational programs and activities on basis of race, color, creed, religion, national origin, gender, marital or parental status, age, mental or physical disability, sexual orientation, gender identity, gender expression, genetic information, or veteran status. The University prohibits unlawful discrimination or discriminatory harassment on all of those bases.

Discrimination, discriminatory harassment, and retaliation are unacceptable and will not be tolerated at Bridgewater State University. Such behavior violates University policies and may result in disciplinary action, up to and including termination or expulsion.

Complaints or concerns about discrimination, discriminatory harassment, and/or retaliation should be filed with the Director of the Nondiscrimination and Equal Opportunity Office ("EO Director"):

Director of the Nondiscrimination and Equal Opportunity Office  
Bridgewater State University  
Boyden Hall, Room 207  
Bridgewater, MA 02325  
Tel. 508. 531.1486  
erin.debobes@bridgew.edu

The EO Director is also the University's Title IX coordinator.

The University's official Policy Against Discrimination, Discriminatory Harassment, and Retaliation and Policy Against Sexual Harassment (including Sexual Assault and Sexual Violence) are included in its Equal Opportunity, Diversity, and Affirmative Action Plan (see Section VI and VII and Appendices 2 and 3) (the "Plan"). The Plan is available here. The University's Sexual Misconduct and Relationship Violence Policy is included in the Student Handbook. Each of these policies is also available upon request from the Nondiscrimination and Equal Opportunity Office at (508) 531-1486.

The University is committed to compliance with executive order 11246, Titles VI (Title VI) and VII of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Title IX of the Higher Education Amendments of 1972 (Title IX), Sections 503 and 504 (Section 504) of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, the Age Discrimination Act of 1975, the Family and Medical Leave Act of 1993, the Violence Against Women Act, Massachusetts General Laws Chapters 151B and 151C, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974, Uniformed Services Employment and Reemployment Rights Act, the Genetic Information Nondiscrimination Act of 2008, the directives of the Commonwealth of Massachusetts, the Board of Higher Education and the Board of Trustees of the University, and other applicable federal, state, and local constitutions, statutes, regulations, ordinances and executive orders, all as amended and as applicable to the University. The EO Director is the Title VI, Title IX, Section 504, and ADA coordinator for the University.

In addition to the University's procedures regarding discrimination, harassment and retaliation, if you believe you have been subjected to discrimination or harassment, you may contact the appropriate governmental agencies listed below.

Inquiries regarding federal laws may be directed to:

- U.S. Department of Education, Office for Civil Rights, Office for Civil Rights, 5 Post Office Square, 8th Floor, Boston, MA 02109-3921, 617-289-0111, email OCR.Boston@ed.gov. You may also visit the Office for Civil Rights website at https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm.

  Timeframe: Must file within 300 calendar days of alleged incident

Inquiries regarding state laws may be directed to:

- Massachusetts Commission Against Discrimination, One Ashburton Place, Sixth Floor, Room 601, Boston, MA 02108, 617-727-3990 (x588 for TTY)
  Timeframe: Must file within 300 calendar days of alleged incident

Resources for Individuals with Disabilities
Bridgewater State University is committed to making its facilities, services, and programs accessible to all students in compliance with applicable law. Students with disabilities who desire reasonable accommodations should contact the Disability Resources Office to discuss the availability of reasonable accommodations or to obtain documentation guidelines.

Disability Resources Office
The Disability Resources Office offers support and assistance to students with learning, physical or other disabilities.

Disability Resources Office
Academic Achievement Center (located on the ground floor of the Maxwell Library)
Telephone: 508.531.1214 or TTY at 508.531.6113
Fax: [ADD]
Email at Disability Resources@bridgew.edu

Reasonable Accommodations
Consistent with federal and state law, reasonable accommodation will be provided to individuals with disabilities. Individuals with disabilities who desire reasonable accommodations must contact the Disability Resources Office and provide appropriate documentation. All requests for accommodations are evaluated on a case-by-case basis. Services and available reasonable accommodations for students with disabilities with appropriate documentation include, but are not limited to:

- Testing accommodations
- Assistive technology
- Alternate format materials
- Interpreter services
- Priority registration

Further information about the services, programs, and policies of the Disability Resources Office may be found at https://www.bridgew.edu/disability-resources or upon request at (508) 531-1214 or TTY at (508) 531-6113.

Please note that there is no automatic continuation of services from high school to the University. If a student with a disability does not request a reasonable accommodation from the Disability Resources Office, it may remain unknown and unaddressed.

Student employees who desire reasonable accommodations in connection with their employment should contact Human Resources.

CAMPUS ACCESSIBILITY
The University is committed to providing equal and integrated access for individuals with disabilities to all the academic, social, cultural and recreational programs it offers as required by law.

University buildings were built between 1900 and 2013. The University continually works to improve campus accessibility. Although the achievement of architectural and physical access is a work-in-progress, the majority of the university buildings are accessible and all residence halls are accessible. All campus parking lots have required handicap designated spaces. The University has accessible travel ways throughout the campus and offers accessible campus bus service. Please contact the Disability Resources Office in order to request information about, and reasonable accommodations related to, accessibility needs. Students with physical disabilities are encouraged to plan their schedules to permit adequate travel time between classes.

Current and future construction, as well as any periodic work by the Town of Bridgewater, may temporarily impact or disrupt accessible travel routes, building accessibility and/or parking. In an effort to provide the community with as much information as possible regarding such disruptions, Facilities Management & Planning provides regular updates and announcements concerning the disruptions and, working with the Disability Resources Office, provides information to visually impaired students and students with mobility disabilities regarding alternative modes of access.

Students, faculty, staff and guests with concerns or questions regarding discrimination or harassment, campus accessibility or reasonable accommodations may contact the Nondiscrimination and Equal Opportunity Office, Boyden Hall, Room 207, 131 Summer Street, Bridgewater, MA 02325; Tel: 508.531.1486, erin.debobes@bridgw.edu.

ACCREDITATION AND LICENSURE
Bridgewater State University is accredited by the New England Association of Schools and Colleges Inc., through its Commission on Institutions of Higher Education. Inquiries regarding the University's accreditation should be directed to the Office of the Provost. Individuals may also contact: Commission on Institutions of Higher Education, New England Association of Schools and Colleges, 209 Burlington Road, Bedford, MA 01730-1433; phone: 617-271-0022, email: cihe@neasc.org.

The University will make available for review to any enrolled or prospective student, upon request, a copy of the documents describing the institution's accreditation, approval or licensing. This information, as well as contact information for accreditors and state officials and agencies for filing complaints, may be obtained by contacting the Office of the Provost.

ARTICULATION AGREEMENTS
The University will make available for review to any enrolled or prospective student, upon request, a list of institutions with which the University has established an articulation agreement. For more information, contact the Director of Transfer Services.
HEALTH AND SAFETY INFORMATION

THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

Bridgewater State University complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), a federal law that requires colleges and universities across the United States to disclose information about campus security and fire safety policies and statistics regarding crimes on and around their campuses and fires in residence halls.

Annual Reports

The University publishes an Annual Campus Crime Report and an Annual Fire Safety Report. The Annual Campus Crime Report discloses information about campus security policies and statistics concerning reported crimes that occurred on campus, on University-controlled property, and on public property immediately adjacent to campus. The Annual Fire Safety Report discloses information about the campus fire safety policies and procedures and statistics of all fires in residence halls. A copy of the reports may be found on the Bridgewater State University Police Department website or a paper copy of the reports will be provided upon request.

HAZING

Hazing is unlawful in Massachusetts and is prohibited by Bridgewater State University. Under Massachusetts law, hazing means "… any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person." Any person who is a principal organizer or participant in the crime of hazing may be punished by a fine of not more than $3,000 or by imprisonment in a house of correction for not more than one year, or by both such fine and imprisonment. Please refer to the Bridgewater State University Student Handbook for the complete University policy statement on hazing.

DRUG AND ALCOHOL POLICIES

In compliance with the federal Drug-Free Workplace Act and Drug-Free Schools and Communities Act Amendments of 1989, Bridgewater State University has adopted and implemented programs to prevent the unlawful manufacture, possession, use or distribution of illicit drugs and alcohol by students and employees on University property or as part of any University activities.

The University also prohibits the possession, consumption, storage or service of alcohol by students and/or their guests, except by persons 21 years of age or older who are in transit to (not being consumed, stored or served) or at approved or licensed locations, such as the Great Hill Student Apartments and within the limits of state and local laws and University policy.

The University prohibits unlawful manufacture, possession, use, dispensation or distribution of illegal drugs, narcotics or other controlled substances on University property or at University activities.

Sanctions, up to and including termination or expulsion and referral for prosecution, are imposed by the University on students and employees who violate the University alcohol and drug policies.

For the full content of University policies pertaining to alcohol and illegal drugs and a description of sanctions for violations of the alcohol and drug policies, civil and criminal penalties, health risks of drug and alcohol use, and campus resources and referral agencies, please refer to the Bridgewater State University Student Handbook or contact the Office of Student Affairs, Boyden Hall, Room 106, Tel: 508/531.1276; the Alcohol/Drug Program, Tillinghast Hall, Room 010, Tel: 508.531.2200 or the Office of Human Resources, Boyden Hall, Room 103, Tel: 508.531.1324.

TOBACCO-FREE POLICY

Purpose

There is considerable evidence that concentrations of smoke are harmful to nonsmokers, as well as smokers. Findings of the surgeon general indicate that tobacco use in any form, active and passive, is a significant health hazard. Bridgewater State University has a responsibility to its employees and students to provide a safe and healthy environment.

Therefore, this policy is intended to eliminate exposure to second-hand smoke, provide an environment supportive of tobacco-free lifestyle, eliminate the risk of accidental fire, eliminate the health risks associated with expectoration from smokeless tobacco, and eliminate the environmental impact of cigarette litter. It applies to all faculty, staff, students, visitors, customers, vendors, consultants, contractors and their employees.

Applicability

This policy covers all Bridgewater State University students, faculty, staff, vendors, contractors, visitors, volunteers, and all other affiliated or nonaffiliated persons.

Policy

Bridgewater State University community members and others must abide by this policy.

1. The use of tobacco is prohibited in all buildings and vehicles owned or leased by Bridgewater State University, regardless of location.
2. The use of tobacco is also prohibited on all University grounds and in any outdoor area controlled by the University. This includes all University land, parking lots and parking ramps, athletic fields, tennis courts, and recreational areas.

3. The use of tobacco is prohibited inside any vehicle located on University grounds.

4. When any person enters the grounds of the University, any smoking material shall be extinguished and disposed of in an appropriate receptacle at the perimeter of the grounds of the University.

5. No tobacco products or paraphernalia shall be sold or distributed as samples on University grounds, either in vending machines, the student union, or any area on campus.

Definitions
1. "Electronic Smoking Device" means any product containing or delivering nicotine or any other substance intended for human consumption that can be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. The term includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape or vaporizer pen, or under any other product name or descriptor.

2. "Hookah" means a water pipe and any associated products and devices which are used to produce fumes, smoke, and/or vapor from the burning of material including, but not limited to, tobacco, shisha, or other plant matter.

3. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic, in any manner or in any form. "Smoking" also includes the use of an electronic smoking device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking in this Article.

4. "Tobacco Product" means any substance containing tobacco leaf, including but not limited to, cigarettes, cigars, pipe tobacco, hookah tobacco, snuff, chewing tobacco, dipping tobacco, bidis, blunts, clove cigarettes, or any other preparation of tobacco; and any product or formulation of matter containing biologically active amounts of nicotine that is manufactured, sold, offered for sale, or otherwise distributed with the expectation that the product or matter will be introduced into the human body by inhalation; but does not include any cessation product specifically approved by the U.S. Food and Drug Administration for use in treating nicotine or tobacco dependence.

Resources
www.lifescopeeap.com LifeScope-Employee Assistance Program,
Information about smoking programs offered through the Employee Assistance program can also be found on the Human Resources website.
http://smokefree.gov/

Sanctions
Violations of this policy may be grounds for referral for University disciplinary action.

Policy Questions or Concerns
Questions or concerns about this policy should be directed to the Office of Human Resources. Students who have questions or concerns should contact the Office of Community Standards.

VACCINATION REQUIREMENTS
All full-time students (undergraduate students taking 12 credits or more and graduate students taking 9 credits or more) must provide proof of:

- 1 dose of tetanus diphtheria and pertussis vaccine (Tdap) within the last 10 years or Td within 5 years for undergraduate students. For graduate students a Tdap within 10 years is recommended, however a Td within 10 years will satisfy the law. As of 2015, the Tdap within 10 years requirement will apply to all full-time students.

- 3 doses of hepatitis B vaccine*

- 2 doses of measles, mumps, rubella (MMR) vaccine* after the patient's first birthday and after 1957 (or 1 dose of MMR if born before 1957)

- 2 doses of varicella (exempt if born before 1980 in the United States) for undergraduate students. The varicella regulation does not apply to graduate students until September of 2015

- A negative tuberculosis (TB) skin test, (or if skin test positive, a negative chest x-ray or proof of treatment) is required of all students from countries with high rates of TB. Refer to the Massachusetts Department of Public Health weblink: http://www.mass.gov/eohhs/docs/dph/cdc/tb/endemic-country-list.pdf

In addition, newly entering residential students must provide:

- A certificate confirming of 1 dose of meningitis vaccine within the last 5 years OR a signed waiver declining vaccination at this time. A student, or the student's parent or guardian, if the student is a minor, may opt to sign a waiver which details that the student has received and reviewed information about the risks and dangers of meningococcal disease, has elected to decline the vaccine. Such a waiver must also be submitted at least two weeks prior to the beginning of classes.

- Bridgewater State University recommends meningitis immunization for all students (even though all students are not required by law to receive it).
Proof of immunization must be provided by a physician, health organization, or a prior school and must include the dates (month and year). Immunization requirements apply as well to international students attending or visiting classes as part of our academic exchange program. In addition, all full-time students (including full-time graduate students) must submit a completed student health history and immunization report form to Health Services. Massachusetts immunization laws apply to full-time students of all ages.

*Serologic proof of immunity will be acceptable (though often costly). Serological proof of immunity is an alternate way to prove immunity. Serological tests must be done by your primary care physician and requires blood to be drawn, sent out and analyzed, usually taking at least 2 weeks for results. Serological tests can be costly, may not be covered by insurance and often come back negative (which means no immunity). Students with negative serologies must be immunized and provide documentation of the immunization(s).

**POLICY ON PROTECTION OF HUMAN SUBJECTS IN RESEARCH AND THE IACUC ANIMAL WELFARE POLICY**

For information on the Policy on Protection of Human Subjects in Research and the IACUC Animal Welfare Policy, see the Institutional Review Board.

**VOTER REGISTRATION FORMS**

In compliance with the Higher Education Act and Massachusetts General Laws, Chapter 51, Sect. 42E, the University provides voter registration information to students. The University makes available Massachusetts voter registration forms to all students enrolled in a degree or certificate program and physically in attendance at the institution. Massachusetts residents can obtain forms at the Campus Center Office and information booth. Additionally, forms may be obtained by writing or calling the Massachusetts Elections Division, Room 1705, McCormack Building, One Ashburton Place, Boston, MA 02108, 617.727.2828 or 1.800.462.8683; or through the Secretary of the Commonwealth of Massachusetts website.

Out-of-state students who want to vote in their home state must use either a mail-in form supplied by an election official in the home state or the federal mail-in affidavit of voter registration. Voter registration forms can be downloaded at the U.S. Election Assistance Commission website. If allowable by their home states, student may register online at rockthevote.org.

**STUDENT RIGHT TO KNOW – DISCLOSURE OF INSTITUTIONAL RETENTION RATES, GRADUATION RATES, TRANSFER-OUT RATES, DIVERSITY, EQUITY IN ATHLETICS, AND GRADUATE AND PROFESSIONAL EDUCATION PLACEMENT**

Bridgewater State University makes information regarding graduation rates, retention rates, transfer out rates, and diversity available in compliance with the Higher Education Act of 1965, as amended. Please contact the Office of Institutional Research, Boyden Hall, Room 201, Tel: 508.531.1704 to request this information.

The Equity in Athletics Disclosure Act Report for Bridgewater State University can be found at http://ope.ed.gov/athletics/. This tool has been designed by the Office of Postsecondary Education of the U.S. Department of Education. The data used by this website is derived from the OPE Equity in Athletics Disclosure Website database and consists of athletics data that are submitted annually as required by the Equity in Athletics Disclosure Act (EADA), via a Web-based data collection, by all co-educational postsecondary institutions that receive Title VI funding (i.e., those that participate in federal student aid programs) and that have an intercollegiate athletic program. Paper copies of the most recent EADA Report is available by contacting the Bridgewater State University Athletics and Recreation Department directly. The University also makes Information regarding graduate and professional education placement in compliance with Title IV requirements. Please contact the Office of Career Services at careersrv@bridgew.edu or 508.531.1328 to request this information.

**COPYRIGHT INFRINGEMENT**

Bridgewater State University requires all users of the University network to comply with all state and federal laws, including copyright laws. Students should be aware that unauthorized distribution of copyrighted material (e.g., songs, music and other materials), such as through peer-to-peer networks, may constitute copyright infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than $750 and not more than $30,000 per work infringed. For "willful" infringement, a court may award up to $150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to $250,000 per offense. For more information, please see the website of the U.S. Copyright Office (http://www.copyright.gov/), especially their FAQs.

Copyright infringement is a violation of University policy and may result in disciplinary action. For a further description of prohibited activities regarding use of University technology resources, please refer to the University's Copyright Policy, Responsible Use of Technology Policy and its other Information Technology Policies and Procedures. The University’s Division of Information Technology blocks all peer-to-peer applications traversing the University network destined for the internet.